

Literacy Coach Job Description:

Providing Interventions:

- Work with small groups of students at their current reading levels on appropriate reading interventions
- Work with students in a one-on-one, two-on-one setting (tier 3) when the need presents itself
- Alter interventions for students when progress is not being made, try alternative approaches to meet students' needs

Data Collecting:

- Prepare materials for the 3 benchmark screenings
- Create Progress Monitoring booklets from DIBELS
- Progress monitor those students who are "intensive" and possibly "strategic"
- Create a plan for progress monitoring "strategic" students
- Input data into the DIBELS website
- Give teachers and parents continuously updated progress monitoring data on students receiving intensive/strategic interventions
- Utilize the PSI(Phonics Screener for Intervention-95% Group) to dig deeper to find areas of need
- Document student involvement in intensive/strategic interventions (CA-60)
- Record assessment data in students' CA-60 at the end of the school year

Teacher Collaborating:

- Assist in creating groupings, based on DIBELS data and teacher input, for intervention groups
- Provide intervention materials to teachers
- Work with teachers to create meaningful interventions for all levels of students
- Keep teachers updated on student progress

Paraprofessional Guiding:

- Plan for paraprofessional intervention groups
- Provide modeling in intervention programs or materials
- Troubleshoot with paraprofessionals regarding day-to-day student questions

Parent Reporting:

- Provide parents with current progress monitoring data on their child
- Give at-home ideas and reading strategies for parents to help support their developing reader
- Make yourself available for parents to ask questions or to clarify practices

Additional Duties:

- Work through the district coordinator with lesson planning, student groupings, and para pro assignments
- Facilitate DIBLES Benchmark Meetings
- Attend monthly child study team meetings to provide input on intensive and strategic students in the RtI program
- Duties as assigned by building administrator

Math RtI Coach:

- Work directly with the building administrator to support and facilitate math interventions at various grade-levels
- Schedule and work directly with the building administrator and classroom teachers the fall, winter, and spring benchmark testing's
- Review and plan intervention groups through the collected data
- Facilitate data meetings
- Duties as assigned by building administrator