**BIT Meeting Minutes November 11, 2009**

**Members Present:** Val Capel, Clausene Carlson, Craig Hoekstra, Katie Wilson

**NCA One-Page Plan**

* Reviewed current one-page plan and goals.
* Took a look at draft of new goals for second quarter. Feedback will be brought back to NCA core leadership team.

**MEAP Gap Analysis:**

* Reviewed data from last year’s MEAP for last year’s 3rd-5th graders.
* Began discussion of how to track this data and how to help teachers meet student needs.

**BIT/Annual Report Goal Review**

* Discussed building improvement plan ideas.
* Craig shared how the NCA process makes school improvement reporting for the state MUCH simpler.

**Next Meeting:** December 16, 2009 4:00 p.m.