

**Individual PD
Advancement Point Summary Sheet**

The form needs to be filled out following the individually requested professional learning. This form must be approved and attached to the Leave Day Request Form in order to receive advancement points.

Employee Name _____

Name of Conference_____ **Date** _____

Professional Development Takeaways (How will you use this information learned?)

In what ways will information learned be presented?

Did your learning spread? If so, How?

Teacher Signature _____ Principal Signature _____