

Non-Resident Enrollment Application

School Year: _____

Submit Application to:

Hamilton Community Schools

4815 136th Avenue

Hamilton, MI 49419

email lohman@hamiltonschools.us

Fax 269-751-7116

Phone 269-751-5148



Student Name _____

Address _____

City/State/Zip _____

Parent/Guardian _____

Primary Phone _____ E-Mail/Secondary Phone _____

School District You Live In _____

District & Building Student Currently Attends _____ Current Grade _____

Student's Birth Date _____ Grade Requested _____ Desired Date for Enrollment _____

Building Requested _____ Does student have brothers/sisters enrolled in this district? If yes, list name, school, grade _____

Reason for Changing School Districts _____

Please indicate if this student has been:

_____ Suspended Date/Reason/District _____

_____ Expelled Date/Reason/District _____

_____ Truant Date/Reason/District _____

Please review information on the back, then read and sign below:

This district does not discriminate on the basis of race, color, disability, religion, gender or national origin. The district reserves the right to limit enrollment based on capacity of buildings or programs as well as failure of applicant to meet any special requirements for entry into its buildings or programs. Enrollment may also be denied to a student who has been suspended or expelled from their previous district or convicted of a felony and to a Special Education student wishing to enroll under Section 105c for whom a written cooperative agreement regarding costs cannot be obtained with their district of residence. I understand these limitations and certify that the information provided on this application is true and complete to the best of my knowledge. I understand the enrollment requirements that pertain to my student as outlined on the back of this application.

Parent/Guardian Signature _____ Date _____

For District Use Only

Student Enrollment Status

_____ Enrollment Approved

_____ Building

_____ Grade

(Note: If Sec 105c Sp Ed Student, an agreement has been executed with the resident district.)

_____ Enrollment Denied for the Following Reason:

Authorized Signature

Date Notified _____

Non-Resident Category under which Student is Enrolled & MSDS Code

Bolded categories must have signed release

- _____ OAISD Choice Program * (06)
- _____ Section 105 Schools of Choice (02)
- _____ Section 105c Schools of Choice (03)
- _____ **Resident District Release * (06)**
- _____ Special Education Ctr Program (06))
- _____ Alt Ed Prgm (Cooperative) (06)
- _____ Alt Ed Prgm (Non-Cooperative) (06)
- _____ CTE/Vocational Program (06)
- _____ Non-Public School Student (04)
- _____ Home Schooled Student (07)
- _____ Non K-12 District (01)
- _____ Inter-District Split Student (06)
- _____ Child of District Employee (06)
- _____ Other Section 6 Categories (06)

* Resident District Release

_____ Resident District Release

_____ OAISD Choice Program

This student is released for enrollment into another school district.

Releasing School District

Authorized Signature

Date

Non-Resident Category – Description & Guidelines

OAISD Choice Program

- Application/enrollment period throughout school year
- Continued attendance confirmed annually
- Release obtained annually from district of residence
- District not required to provide transportation
- Program not advertised
- Districts not required to release more than 5% of previous year enrollment to other OAISD schools.

Section 105 Schools of Choices – Districts within Intermediate School District (Release from Resident District Not Required)

- Open slots (limited or unlimited) advertised
- Applications accepted only during advertised periods
- Deadline for enrollment once notified of acceptance
- District may deny enrollment to suspended or expelled applicants
- Continued attendance may be confirmed annually
- Annual reapplication not required
- District not required to provide transportation.

Section 105c Schools of Choices – Districts within Contiguous Intermediate School Districts (Release from Resident District Not Required)

- Open slots (limited or unlimited) advertised
- Applications accepted only during advertised periods
- Deadline for enrollment once notified of acceptance
- District may deny enrollment to suspended or expelled applicants
- Enrolling district and resident district must execute agreement regarding costs for Special Education students
- Special Education students without agreement may not be enrolled
- Continued attendance may be confirmed annually
- Annual reapplication not required
- District not required to provide transportation.

Resident District Release

- Student must be released from district of residence to claim in membership
- Release obtained annually from district of residence ONLY if resident district specified release was only for one school year
- District not required to provide transportation.

Cooperative Education Programs - See List Below

- Programs operated under written agreement between districts
- Provides specific type of educational programs
- For students in specifically identified districts
- Cooperative agreement is approval to count the non-resident student in membership; individual student release not required
- Agreement may address transportation issues.

Examples of Cooperative Education Programs that May Fall Within Above Guidelines

- Special Education Center Programs
- Alternative Education Programs
- Career & Technical Education/Vocational Programs
- Non-Public Education for Non-Essential Electives
- Non K-12 Districts

Alternative Education Program – Not Part of Cooperative Multi-District Program

- Student must be released from district of residence to claim in membership UNLESS student meets one or more of following: (1) suspended or expelled from district of residence for any reason; (2) previous drop out from school; (3) pregnant or a parent; (4) referred to program by court; (5) program is alternative or disciplinary education program per section 25.

Split Schedule Students

- Student enrolled in both resident and non-resident district
- Not under cooperative agreement
- Membership FTE claimed at both districts
- Resident district release not required if FTE at non-resident district one-half or less of total FTE
- District not required to provide transportation.

Child of District Employee

- Employee's children may be enrolled without release from resident district
- District not required to enroll
- Board policy should exist
- Tuition may not be charged
- Reported as non-resident
- District not required to provide transportation.

Other Section 6 Categories - Non-Resident Students That May be Enrolled Without Resident District Release

- Victim of Criminal Sexual Assault/Serious Assault at resident district
- Student whose district of residence changes after fall count day but prior to supplemental count day and who continues to be enrolled on supplemental count day as a nonresident may be counted without release from resident district. (Reported as non-resident).
- Student receiving ½ or less of instruction in non-resident district.
- Expelled student denied reinstatement by expelling district and reinstated by another district under Section 1311 or 1311a.
- Non-resident student enrolled in program described per section 64 and resident district and enrolling district within same ISD.
- Non-resident student enrolled in United State Olympic education center.
- Non-resident student enrolled pursuant to section 1148(2) of revised school code, MCL 380.1148.
- Non-resident student enrolled as result of resident district not making AYP under NCLB Act of 2001.